



CONSTRUCTION APPROVAL CHECKLIST

- ☐ Please remit \$500 ARC review fee, make checks payable to Shade Tree.
- ☐ All elevations must be expressed in feet above sea level.
- ☐ Your application must contain Four SETS of the following:
 - 1) PLOT PLAN with the following clearly shown:
 - ☐ Existing contours for lot and adjacent right-of-way – use 2' contours, feet above sea level
 - ☐ Proposed contours for lot and adjacent right-of-way – 2' contours, feet above sea level
 - ☐ Height restrictions for the lot (from CC&R Individual Lot Map)
 - ☐ Location and height of retaining walls, cuts and fills (if any)
 - ☐ Cut-off drains (if any)
 - ☐ Foundation drains, note special drains that take the place of required cut-off drains
 - ☐ Roof drains
 - ☐ Driveway/patio drains
 - ☐ Cutbank drains (if any)
 - ☐ Protected Trees (if any)
 - ☐ Existing Trees proposed to be a Protected Tree (if any)
 - ☐ Driveway location from curb to garage & proposed materials
 - ☐ Walkway, stair and deck locations & proposed materials
 - ☐ Perimeter of all structures
 - ☐ Set backs of all structures
 - ☐ Tanks (if any)
 - ☐ Location of satellite dishes (if any)
 - ☐ Location of noise-producing equipment
 - 2) FLOOR PLANS. Make sure they also include:
 - ☐ Decks (if any)
 - ☐ Roof overhangs
 - ☐ Noise producing equipment, if any (AC, heat pump, furnace, central vac exhaust)
 - ☐ Muffling systems for central vacuum and noise-producing furnace exhausts, if any
 - ☐ Footings with dig elevations & top height of foundations (in feet above sea level)
 - 3) ELEVATIONS for each exterior wall and roof. Make sure they include:
 - ☐ Existing grade (in feet above sea level)
 - ☐ Proposed grade (in feet above sea level)
 - ☐ Decks (if any)
 - ☐ All roof eave and roof peak/ridge heights (in feet above sea level)
 - ☐ All floor heights (in feet above sea level)
 - ☐ Retaining walls
 - ☐ Windows and skylights
 - ☐ Window and door trim (if any)
 - ☐ Siding material & size
 - ☐ Fascia material & size
 - ☐ Antenna location & size (if any)
 - ☐ Solar panel location & size (if any)
 - ☐ Locations of vents, plumbing vents, chimneys etc.
 - ☐ Location of electric meter box
 - 4) COLORS
 - ☐ Roofing color
 - ☐ Window color
 - ☐ Colors of vents, plumbing vents, chimneys, flashings